



## ABP Corporate Policy Revocation Procedure

The policy of the American Board of Pediatrics (ABP) is to insure that it considers all diplomates for whom the ABP takes action to revoke a certificate on a consistent and non-discriminatory basis and affords them with due process. Accordingly, the ABP has adopted the following procedures for the revocation of a diplomate's certificate in general pediatrics or in a pediatric subspecialty.

### PROBABLE CAUSE DETERMINATION

1. The ABP's Disciplinary Policy sets forth the circumstances for which the ABP may revoke a diplomate's certificate.
2. If the ABP obtains information from any source relating to the possible occurrence of one of these events, the ABP may request additional information from state licensing boards, institutions, or any other appropriate entities or individuals relating to the possible event.
3. Based upon the information in the ABP's possession, the ABP's President or his/her designee will make an initial determination as to whether or not there is probable cause to believe that one of the events for revocation of the diplomate's certificate has occurred.

### REVOCATION DETERMINATION

1. Upon an initial determination that there is probable cause for revocation, the ABP will notify the diplomate that revocation procedures are commencing and that the diplomate may appeal the determination by filing a written notice of appeal pursuant to the ABP's Appellate Review Procedure. The ABP's notification will be sent via certified mail, return receipt requested, and will be marked confidential. If the ABP is informed that its notification did not reach the diplomate, the ABP will make a reasonable attempt to determine the address of the diplomate and will resend the information.
2. If the ABP has not received a written notice of appeal within the time period defined by the ABP's Appellate Review Procedure or if the ABP's determination to revoke a diplomate's certificate is upheld following an appeal, then the ABP will notify the diplomate that the ABP's revocation determination is final and the ABP will update its records to reflect that the diplomate is not certified. The ABP will notify the American Board of Medical Specialties (ABMS) that the diplomate is no longer certified by the ABP and will request the ABMS to update its records to reflect the revocation of certification. The ABP may also notify any other medical specialty board who may have issued a certificate to the diplomate or any other appropriate organization or individual that the diplomate is no longer certified.