



## ABP Corporate Policy Release of Information

The ABP will release information regarding summary evaluations obtained through tracking (satisfactory, unsatisfactory, or marginal), dates of training and credit provided, and final evaluation on the Verification of Clinical Competence (VOCC) form under the following circumstances:

- Upon request of a trainee/diplomate with a notarized signature
- Upon request of a training program which has accepted or is considering accepting a resident/fellow in transfer
- When the ABP becomes aware that a resident/fellow has entered a new training program either through the tracking and evaluation system transfer form or through other means of communication

*Copies of tracking forms and the VOCC form will not be provided without a notarized release of information from the provider of the evaluation or a subpoena.*

If a trainee/diplomate requests a copy of his/her file, the ABP will release information previously provided by the individual upon written request with a notarized signature. Copies of other information in the file will not be provided without a subpoena or notarized release of information from the provider of the information.

Any requests for release of information from a lawyer will be referred to the legal counsel of ABP for response.

*Policy Adopted Date: 06/03*

*Last Non-Contextual Revised: 05/19*

*Last Revision Approved by the Board of Directors/Executive Committee: 02/09*