1. **What is the ITE?**
   The ITE is a 3-hour exam consisting of approximately 150 multiple-choice questions. It is administered at pediatric residency program locations via the internet on designated days in July to residents who are currently in training.

<table>
<thead>
<tr>
<th>ACTION</th>
<th>TIME ALLOTTED</th>
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</thead>
<tbody>
<tr>
<td>Registration</td>
<td>Arrive 30 minutes prior to the scheduled start time</td>
</tr>
<tr>
<td>Exam</td>
<td>180 minutes</td>
</tr>
<tr>
<td>Survey</td>
<td>15 minutes</td>
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2. **What is the purpose of the ITE?**
   The purpose of ITE is to:
   - Enable residents to assess strengths and weaknesses in general pediatric knowledge at the time of the exam;
   - Assess progress from year to year; and
   - Compare performance with national peer groups.

   In addition, program directors can use results from the ITE to provide counseling and remediation to residents. Directors can also accumulate and analyze results over several years to evaluate the quality of training their program has provided.

3. **When will the 2019 ITE be administered?**
   The 2019 ITE will be administered in an internet-based test (IBT) format throughout an 8-day testing window, beginning Wednesday, July 10, continuing through Wednesday, July 17, 2019. The cost per resident is $85 USD.

4. **How does a pediatrics or medicine-pediatrics program register for the 2019 ITE?**
   The 2019 ITE registration begins the first week of February and ends the last week of April each year. Orders must be submitted by the general pediatrics program director or coordinator. Medicine-pediatrics residents and other combined trainees should be included in the general pediatrics program’s order. Please log in to [https://olt.abp.org](https://olt.abp.org) to order exams for your categorical pediatrics and medicine-pediatrics residents or other combined residents (pediatrics-genetics, pediatrics-emergency medicine, etc.).

5. **Who can take the ITE in 2019?**
   When ordering exams for your residents, please keep in mind that, effective this year, chief residents or general pediatrics residents at the PL4 level at the time of ITE administration are no longer eligible to take the ITE. If a general pediatrics resident at the PL4 level takes the exam, the exam will not be scored, and no refund of the exam fee will be provided. While we understand that Canadian general pediatrics training programs are 4 years in length, the ABP requires the completion of only the PL1, PL2, and PL3 levels to meet the criteria for general pediatrics certification. Residents who will be completing the core general pediatrics training at the PL1, PL2, and PL3 levels during the administration of the ITE are eligible to take the exam.

6. **Can my program administer the ITE to all residents on a single day?**
   Programs that can handle online testing for all their residents on a single day can continue to do so. On the other hand, a program may also choose to schedule as many administrations as needed within the 8-day testing window.
7. Our program has a resident that will be at another program doing an away rotation during the 8-day testing window. Can the resident take the ITE at another ACGME-approved residency program?
   No. The ITE must be administered to your trainees at your institution and proctored by your program within the 8-day testing window.

8. What staffing will be necessary to administer the ITE?
   The ITE is a proctored examination. The program director or coordinator of the pediatrics program must add or remove proctors via the Program Portal. Each proctor identified in the portal will receive an email from the ABP describing the functions and expectations of a proctor. The ABP must receive an acceptance response from all proctors and an attestation that he/she has read and understands the terms of the proctor agreement.

9. Can proctoring staff be added as needed?
   The deadline date for entering all proctor names into the program portal is June 7, 2019. Programs will be asked to follow up with their proctoring staff to assure they have all accepted the proctor agreement. During the 8-day testing window, it will not be possible to add proctors.

10. Can the program fill out the roster in Program Workshop before the day of the examination?
    No. The program cannot manually complete the online roster. Resident information will automatically populate as residents begin their exams.

11. What are the minimum system requirements?
    The minimum requirements are in the program portal under ITE Proctoring Materials. Please log in to https://olt.abp.org to see the minimum system requirements.

12. When will our program need to run the systems check?
    The program should run and complete the system check 5 to 7 days before your exam administration date.

13. What if a resident is using their own device for testing, when should they run the systems check on their device?
    The residents should run and complete the System Check 5 to 7 days before their test administration date.

14. What if a resident is using their own device for testing, are there instructions I can share with them so that their devices are ready on test day?
    Please log in to https://olt.abp.org and download the ITE Resident Instructions for those using their personal laptops, or the ITE Resident Instructions for the iPad for those using iPads. Please note that iPads are not recommended.

15. Does our program need to provide the board with a diagram of where people were seated during the examination?
    The ABP no longer requires seating diagrams for the ITE examinees; there are no attachments to return to the ABP after administering the ITE to your residents.

16. How will our program report an incident if a resident has trouble with his or her computer?
    For non-technical support or policy questions, please contact the ABP at 919-929-0461 or ite@abpeds.org. Any incidents encountered should be documented using the General Pediatrics In-Training Examination Incident Report form. Once submitted, the report will be forwarded to the appropriate ABP staff for review.
17. Does the ABP allow extra time for a resident who has received additional testing time in the past?
Yes. Program directors have discretion to allow additional test time (either time-and-a-half or double time) for residents with disabilities. Approval is not required by the ABP, and the ABP does not need to be informed if the resident was given extended time. However, note that the ABP will conduct an independent review of a request for test accommodations for certifying examinations at the time the resident submits the application for certification. Residents given extended testing time for the ITE should understand that accommodations granted by the training institution are not guaranteed for certifying examinations. More details regarding additional time for testing are found in the Proctor Guide. Please log in to https://olt.abp.org for the Proctor Guide, located under the tab for ITE Proctoring Materials.

18. What if my residents receive a warning that their birthdate does not a match what is in the system?
This warning means that the registration ID number the resident is attempting to use has already been used by another resident and the proctor should assign another number from the list of registration IDs provided to the program.

19. What if my resident needs to take a break?
There are no scheduled breaks during the ITE, but residents are permitted to take a break if necessary. They should select the on-screen option to display a privacy screen before exiting the testing area. Exam time will not stop during breaks, so residents should carefully manage their time while away.

20. When will our program receive the ITE results for our residents?
Score reports are released as early in September as possible. Categorical pediatric resident score reports go to the pediatric program director and coordinators only. Med-peds resident score reports go to the med-peds program director and coordinators only.

21. What if one of my residents is not on my ITE score report?
Score reports for categorical pediatrics and medicine-pediatrics are reported to the program that the resident indicated as his or her discipline. Pediatric programs with missing residents should consult the med-peds program to obtain any missing resident results. Med-peds programs should consult the pediatric program to obtain any missing resident results.

22. What can our program do to make sure our residents are reported correctly when the ABP releases the ITE results?
Your program staff can remind residents to carefully read all the information on the bio screens, taking special care to select their proper training area or discipline and training level. Your program should also stress the importance of using proper names and entering the correct birthdate and last four digits of their government ID.

23. What if a resident realizes that he or she has marked their information incorrectly, placing them in the wrong discipline or training level, what should we do?
If a resident notifies the program that he or she has selected the wrong discipline or training level, the program should immediately notify the ABP by emailing ite@abpeds.org and/or by calling 919-929-0461, so that the discrepancy can be corrected before the results are finalized.